

FATHER MULLER MEDICAL COLLEGE, MANGALORE

IQAC MEETING MINUTES

27th May 2017 at 3 pm at Senate Hall

Agenda:

1. To review the previous meeting.
2. To formulate Plan of action for proposed plans 2016-17(Criteria 5, 6 &7).
3. Any other related matter.

Members Present:

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC Rev. | 7. Dr. Varadaraj Shenoy, Member, IQAC. |
| 2. Rev Fr. George J. Sequeira, Asst. Administrator, FMMCH | 8. Dr. Smitha Bhat, Member, IQAC. |
| 3. Dr. Jayaprakash Alva, Dean, FMMC & Chairperson, IQAC. | 9. Dr. Anup Kumar Shetty, Member, IQAC. |
| 4. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | 10. Dr. Prathvi Shetty, Member, IQAC. |
| 5. Rev Sr. Janet D'souza, Member, IQAC | 11. Dr. Namratha S., Member, IQAC. |
| 6. Dr. Hareesh S Gouda, Secretary, IQAC. | 12. Mr. Sudeep Pais, Member, IQAC. |

Members absent/ on leave: Dr. Ramesh Bhat, Co-ordinator, IQAC.

Agenda 1: To review the previous meeting.

The Administrator, FMMC welcomed the gathering. The Secretary, IQAC read the minutes of previous meeting held on 22nd April 2017 and informed the members that circular has been sent from Dean's office to the departments for submission of presentations of resource persons of Conference/ CME etc conducted; frequency of obtaining feedback from stakeholders has been finalised and visit of members of Research committee to Research centre of other reputed institutions has been permitted. Leave approval flow through MIS was presented by Dr. Anup.

Agenda 2: To formulate Plan of action for proposed plans 2016-17 (Criteria 5, 6 &7).

Discussions were held about the Proposed plans under Criteria 5, 6 & 7 and the following suggestions were made in addition to the proposed plans:

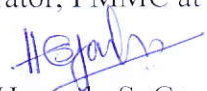
- Innovations in teaching & learning methodology by the faculty to be shared by the HODs during meeting.
- Appointment of Student Welfare Officer for monitoring & guiding the academic and non-academic activities of the students.

Agenda 3: Any other related matter.

The Dean suggested having a Code/ system to prevent attack/ assault by the relatives of patient against any employee of the hospital and requested Dr. Prathvi Shetty to work on it.

Dr. Namratha requested the Dean to inform the concerned departments to send report on the Extension activities (Health Camps) conducted by Departments, Student participation in the activities, CME conducted by the Departments and Best practices of the Departments for updating information for NAAC Re-accreditation.

The meeting concluded with the words of thanks from Administrator, FMMC at 4:30 p.m.


Dr. Hareesh .S. Gouda
Secretary, IQAC, FMMC, Mangalore.