

**FATHER MULLER MEDICAL COLLEGE, MANGALORE**

**IQAC MEETING MINUTES**

**13<sup>th</sup> September 2019 at 11.00 am at Senate Hall**

**Agenda:**

1. To review the previous meeting.
2. To discuss Academic Audit scheduled on 20<sup>th</sup> & 21<sup>st</sup> September 2019.
3. To discuss Road map for NAAC assessment internal audit.
4. To discuss Department Presentations.
5. Any other related matters.

**Members Present:**

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC.     | 7. Dr. Smitha Bhat, Member, IQAC       |
| 2. Dr. Jayaprakash Alva, Dean & Chairperson, IQAC.  | 8. Dr. Anup Kumar Shetty, Member, IQAC |
| 3. Dr. Padmaja Udaykumar, Vice-Dean & Member, IQAC. | 9. Dr. Namratha S., Member, IQAC.      |
| 4. Dr. Ramesh Bhat, Co-ordinator, IQAC              | 10. Mr. Sudeep Pais, Member, IQAC      |
| 5. Dr. Hareesh S Gouda, Secretary, IQAC.            | 11. Sr. Cynthia Santhomayor, FMCSH     |
| 6. Dr. K Varadaraj Shenoy, Member, IQAC             |  |

**Members absent/on leave:** Dr. Prathvi Shetty, Member,

**Agenda 1. To review the previous meeting.**

The Administrator, FMMC welcomed the gathering. The Secretary read the minutes of previous meeting held on 17<sup>th</sup> August 2019. The Secretary informed the members that the reply/ clarification from NAAC is still awaited about inclusion of activities for the year 2018-19 have to be included for NAAC re-accreditation. The administrator informed the members that Prof Aloysius Sequeira will be conducting the SWOC analysis of the institution.

**Agenda 2. To discuss Academic Audit scheduled on 20<sup>th</sup> & 21<sup>st</sup> September 2019.**

The Secretary informed the members that Prof. S. Chandrashekar Shetty, H'ble VC of Adichunchanagiri University, Prof. M. Abdul Rahiman, Former VC of Kannur University and Prof. K. Kunhi Krishnan, Former VC of Kannur University have agreed to conduct Academic and Administrative Audit on 20<sup>th</sup> & 21<sup>st</sup> September 2019. The Chairperson instructed the secretary to contact Prof. M Abdul Rahiman to finalise the schedule following which a team could be formed and responsibilities could be assigned to facilitate the smooth conduct of audit at FMMC. He also asked the secretary to send the executive summary to managing committee and IQAC members of FMMC to give their suggestions.

**Agenda 3. To discuss road map for NAAC re-accreditation.**

Following is the action plan decided for NAAC re-accreditation:

Submission of IIQA after the AAA.

Finalise the SSR and collect all relevant proof.

**Agenda 4. To discuss department presentations.**

The secretary informed the members that template for department presentation has been sent to the departments. The Chairperson suggested having random presentations 4 or 5 departments on 19<sup>th</sup> September 2019.

**Agenda 5. Any other related matters.**

The Secretary informed that Institution has registered for National Institutional Ranking Framework (NIRF) 2020. The meeting concluded with the words of thanks by the Chairperson, IQAC at 12.10 pm.



Dr. Hareesh .S. Gouda,  
Secretary, IQAC,  
FMMC, Mangalore.