

FATHER MULLER MEDICAL COLLEGE, MANGALORE

IQAC MEETING MINUTES

11th August 2021 at 3.30 pm at Conference Hall

Agenda:

1. Briefing about NAAC Peer Team Visit.
2. To discuss Academic Audit and Dean's presentation.
3. To discuss preparedness of the committees formed for NAAC Peer Team visit.
4. Any other matter

Members Present:

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| 1. Rev. Fr. Ajith Menezes, Administrator, FMMC | 20. Dr. Anil Shetty |
| 2. Rev. Fr Nelson Deeraaj Pais, Asst. Adminstrator, FMMCH | 21. Dr. Anup Kumar Shetty |
| 3. Rev. Fr George Jeevan Sequeira, Asst. Adminstrator, FMMCH | 22. Dr. Prashanth Y M |
| 4. Dr. B Sanjeev Rai, Cheif of Research, FMRC | 23. Dr. Karen Castelino |
| 5. Dr. Jayaprakash Alva, Dean & Chairperson, IQAC | 24. Dr. Rochelle C Monteiro |
| 6. Dr. Antony Sylvan Dsouza, Principal FMCAHS | 25. Dr. Mahesh |
| 7. Sr Janet D'Souza, Chief Nursing Officer | 26. Dr. Lennon Dsouza |
| 8. Dr. Ramesh Bhat, Vice Dean & Co-ordinator, IQAC | 27. Dr. Chandralekha N |
| 9. Dr. Hareesh S Gouda, Secretary, IQAC | 28. Dr. Kelvin Pais |
| 10. Dr. Shivashankara A R, Member, IQAC | 29. Mrs. Ramya Satheesh |
| 11. Dr. Maitreyee D S, Member, IQAC | 30. Mr. Omkareshawar Patil |
| 12. Dr. Veena Jasmine Pinto, Member, IQAC | 31. Mr. Jagadeesh KY, IT Manager |
| 13. Dr. Sudhir Prabhu H., Member, IQAC | 32. Mrs. Janet Lobo, Chief Librarian |
| 14. Dr. Avinash S S, Member, IQAC | 33. Mrs. Jerlyn Dsouza |
| 15. Ms. Cherishma Dsilva, Member IQAC | 34. Ms. Prinita Pinto |
| 16. Dr. Hemanth Kumar, Member IQAC | 35. Mrs. Helen Lobo |
| 17. Dr. Nicole Rosita Pereira, Member IQAC | 36. Ms. Neha M Joy |
| 18. Dr. Varadaraj Shenoy | 37. Mrs. Geena Pinto |
| 19. Dr. Nagesh KR | 38. Mrs. Meena Dsouza |

Members absent/on leave:

1. Dr. Sa Ribeiro Karl Nicholas, Member, IQAC.
2. Dr. Jostol Pinto, Member, IQAC.
3. Dr. George Pinto
4. Dr. Sweta D'cunha.
5. Mrs. Ida Sequeira.

Agenda 1. Briefing about NAAC Peer Team Visit.

The Secretary of IQAC welcomed the gathering and briefed about the current NAAC Re-assessment status of the institution.

Agenda 2. To discuss Academic Audit and Dean's presentation.

The Secretary informed the members that Academic Audit of the departments will be done on 20.08.2021 & 21.08.2021 and circular regarding the same has been sent to the departments.

Agenda 3. To discuss preparedness of the committees formed for NAAC Peer Team visit.

In-charges of various committees formed for NAAC Peer team visit have shared plan of action of their respective committee. A discussion regarding the same and job description of the committees was held. The Administrator, FMMC requested the Conveners of the committees to consider the suggestions made by the members during the meeting.

Agenda 4. Any other matter.

The Dean/ the Chairperson, IQAC requested the Conveners of NAAC Peer team visit committees to have meeting with their respective committee members and discuss about their duties and responsibilities. He also requested the Conveners to co-ordinate with IQAC Co-ordinator & Secretary.

The Dean/ the Chairperson, IQAC requested everyone for their support and co-operation. The meeting concluded with the words of thanks by the Chairperson, IQAC at 4.15pm.



Dr. Hareesh S. Gouda
Secretary, IQAC
Fr Muller Medical College, Mangalore