

**FATHER MULLER MEDICAL COLLEGE, MANGALORE**

**IQAC MEETING MINUTES**

**31<sup>st</sup> January 2017 at 9.30 am at Senate Hall**

**Agenda:**

1. To review the previous meeting.
2. To discuss Criteria wise progress during post NAAC assessment period (Criteria 3 & 7).
3. To discuss Plans for 2016-17.
4. Any other related matter.

**Members Present:**

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| 1. Dr. Jayaprakash Alva, Dean, FMCC & Chairperson, IQAC. | 7. Dr. Padmaja Udaykumar, Member, IQAC. |
| 2. Dr. Sanjeev Rai, CMS, FMCI.                           | 8. Dr. Smitha Bhat, Member, IQAC.       |
| 3. Dr. Uday Kumar K, MS, FMMCH.                          | 9. Dr. Anup Kumar Shetty, Member, IQAC. |
| 4. Dr. Ramesh Bhat, Co-ordinator, IQAC.                  | 10. Dr. Prathvi Shetty, Member, IQAC.   |
| 5. Dr. Hareesh S Gouda, Secretary, IQAC.                 | 11. Dr. Namratha S., Member, IQAC.      |
| 6. Dr. K Varadaraj Shenoy, Member, IQAC.                 | 12. Mr. Sudeep Pais, Member, IQAC.      |

**Members absent/ on leave: NIL.**

**Agenda 1.** To review the previous meeting.

The Chairperson, IQAC welcomed the gathering. The Secretary, IQAC read the minutes of previous meeting held on 12<sup>th</sup> December 2016. The Chairperson, IQAC informed the members that he has discussed with the concerned people about the following suggestions made by the members during the previous meeting.

- Audit to find out the extent of utilisation of power generated through solar system.
- Display of achievement of staff & students inside the campus.
- Rain water harvesting.

He also informed that the institution has facilities for storage of water sufficient at least for two days use if there is any stoppage of water supply from the corporation.

Following decisions were taken during the meeting regarding the suggestions made by the members during previous meeting.

- Selection of Best out going student award to be done entirely on academic performance.
- Institution of separate award to recognise the achievement of students in Extra-curricular and Co-curricular field and to formulate the selection criteria.

**Agenda 2.** To discuss Criteria wise progress during post NAAC assessment period(Criteria 3&7).

Dr. Padmaja Udaykumar and Dr. Smitha Bhat in-charge of Criteria 3 & 7 respectively presented the progress in their criteria during post NAAC assessment period and also Plans for 2016-17. Discussions were held and following suggestions were made by the members.

- To conduct orientation programme about scope of consultancy and extension activities in the medical field.

- To increase number of elective subjects during Internship and to permit the interested students to work in super speciality departments too.
- Further improvement in internship programme.
- Compulsory attendance of at least two faculties on rotation for the MEU activities.
- Management to announce incentives for doing research before, rather than providing the incentives after the completion of research. Members are of the view that such initiative will encourage the faculty to take up research.
- Installation of motion sensitive lights in the hospital staircase and corridors.


**Agenda 3.** To discuss Plans for 2016-17.

The secretary was asked to collate the plans suggested by the in-charges of different criteria.

**Agenda 4.** Any other related matter.

Dr. Namratha requested the Chairperson to inform the concerned authority to send report of Blood bank activities to IQAC also. Dr. Namratha also briefed the members about the changes in the NAAC related matters. The Chairperson requested Dr. Namratha to communicate the members of IQAC about the changes through e mail. The Secretary, IQAC requested the Chairperson for the relocation of IQAC office in the Medical College building if feasible.

The meeting concluded with the words of thanks from The Chairperson, IQAC at 11.30 am.



Dr. Hareesh S. Gouda,  
Secretary, IQAC,  
FMMC, Mangalore.