

**FATHER MULLER MEDICAL COLLEGE, MANGALORE**

**IQAC MEETING MINUTES**

**26<sup>th</sup> November 2016 at 3 pm at Senate Hall**

**Agenda:**

1. To review the previous meeting.
2. To discuss Criteria wise progress during post NAAC assessment period.
3. To discuss Plans for 2016-17.
4. Any other related matter.

**Members Present:**

1. Rev. Fr. Rudolph Ravi D'sa, Administrator, FMMC.
2. Dr. Jayaprakash Alva, Dean, FMMC & Chairperson, IQAC.
3. Dr. Ramesh Bhat, Co-ordinator, IQAC.
4. Dr. Hareesh S Gouda, Secretary, IQAC.
5. Dr. K. Varadaraj Shenoy, Member, IQAC.
6. Dr. Padmaja Udaykumar, Member, IQAC.
7. Dr. Smitha Bhat, Member, IQAC.
8. Dr. Anup Kumar Shetty, Member, IQAC.
9. Dr. Prathvi Shetty, Member, IQAC.
10. Dr. Namratha S., Member, IQAC.
11. Mr. Sudeep Pais, Member, IQAC.

**Members absent/ on leave:** NIL.

**Agenda 1,** To review the previous meeting.

The Administrator, FMMC welcomed the gathering. The Secretary, IQAC read the minutes of previous meeting held on 22<sup>nd</sup> October 2016. The Secretary informed the members that report of Annual academic audit 2015-16 and suggestions from the audit team have been sent to the departments. The Co-ordinator of IQAC informed that the AQAR 2015-16 has been submitted to the NAAC on 24<sup>th</sup> October 2016.

**Agenda 2,** To discuss Criteria wise progress during post NAAC assessment period.

Dr. Hareesh and Dr. Varadaraj Shenoy in-charge of Criteria 1 & 2 respectively presented progress in their criteria during post NAAC assessment period and also Plans for 2016-17. Discussions were held and following suggestions were made by the members.

- i. Evaluation of CBL sessions conducted in various departments.
- ii. Documentation of feedback from students on each CBL session.
- iii. Introduction of CBL in all the departments.
- iv. Orientation programme on preparation of Lesson Plan for the faculty by MEU.

The meeting concluded with the words of thanks from The Administrator, FMMC at 4.15 pm. It was decided to have meeting on 12-12-2016 to discuss progress in remaining criteria.

  
Dr. Hareesh S. Gouda,  
Secretary, IQAC,  
FMMC, Mangalore.