

FATHER MULLER COLLEGE OF NURSING

(Accredited by NAAC with 'A' Grade)

MINUTES OF THE MENTOR'S MEETING

Meeting was held on 7th July 2017 at 3:30 pm in syndicate hall, Father Muller College of Nursing.

Members Present:

- Sr Jacintha D'souza, Principal
- Ms. Seema Chavan, Assistant Professor
- Sr Deepa Peter ,Assistant Professor
- Mrs Prrethi Fernandes
- Ms. Wilma S Noronha, Lecturer
- Mrs Shobha Xavior,Lecturer
- Ms Sonia Karen,Lecturer
- Ms Precilla D Silva,Lecturer
- Ms Indu,Lecturer
- Ms Deepika NC,Lecturer
- Mrs Jubee Joseph ,Lecturer
- Mrs Priya Sweety,Lecturer
- Mrs. Benita, Lecturer
- Mrs Viola Dsouza,Asst,Lecturer

- Shanthi Sharon ,Asst Lecturer

Members Absent:

- Mrs Binisha , Assistant Professor
- Mrs Shiji , Assistant Professor
- Ms Sonia D'souza, Assistant Professor
- Mrs Neetha John,Lecturer
- Mrs Lejomol Abraham,Lecturer
- Sr Judy,Lecturer
- Mrs Shwetha Rashmi,Lecturer
- Mrs Sandra Saldanha,Lecturer

Agenda:

- Feedback on Mentor Mentee Program

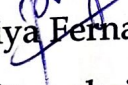
Meeting began with prayer by Rev Sr Jacintha D'souza


Points discussed and decisions taken in the meeting are as follows:

- For next academic year 2 mentees are allotted to each mentor.
- A suggestion was to involve even professors and associate professors as mentors as they are more experienced in tackling the problem.
- Mentor mentee meeting should be one to one basis not in group.
- If mentor identifies any problem in mentee that should be solved by the mentors as well it shall communicate to coordinators and it must be kept confidential.
- During the clinicals a notice can be put in hostel regarding the time and date of mentor mentee meeting.

Meeting adjourned at 4:15pm

Recorded By Mrs.Priya Fernandes


Mrs Priya Fernandes
Committee chairperson


Sr Jacintha D'Souza
Principal

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MINUTES OF THE MENTOR'S MEETING

Meeting was held 6th March 2018 at 3:30 pm in Paediatric Library, III Floor Father Muller College of Nursing.

- Mrs Priya J Fernandes, Asst Professor
- Mrs. Benita, Lecturer
- Ms Sabina MTP, Lecturer
- Ms Shanthy Sharon, Asst Lecturer
- Ms Vidya S, Asst Lecturer

Members Absent: Nil

Agenda:

- Feedback on Mentor Mentee Program
- Assignment of Teacher Responsible for each program
- Guest lecture
- Any other

Meeting began with prayer by Mrs Priya J Fernandes

Points discussed and decisions taken in the meeting are as follows:

- **Feedback and assignment of teacher Responsible:** As many students are missing their mentor mentee hour members of mentor mentee committee made responsible for each program. Their duty was to supervise the students during mentor mentee hour.
 - ✓ Mrs Shanthy Sharon: I B.sc (n)
 - ✓ Mrs Benita : II B.Sc(N)
 - ✓ Ms Sabina : III B.SC(N) .
- **Guest lecture:** the topic for guest lecture was finalized and topic is mentoring skills. Guest speaker was not finalized and asked the committee members to finalize of speaker.
- **Any other :** Chairperson requested to supervise the students during mentor mentee hour and track on the same
 - ✓ Meeting adjourned at 4:15pm

Recorded By Mrs. Pri ya Fernandes

Mrs Priya Fernandes
Committee chairperson


PRINCIPAL

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MINUTES OF THE MENTOR'S MEETING

Meeting was held 14th May 2018 at 2:30 pm in Paediatric Library, III Floor Father Muller College of Nursing.

- Mrs Priya J Fernandes, Asst Professor
- Mrs. Benita, Lecturer
- Ms Sabina MTP, Lecturer
- Ms Shanthy Sharon, Asst Lecturer
- Ms Vidya S, Asst Lecturer

Members Absent: Nil

Agenda:

- Guest lecture
- Any other

Meeting began with prayer by Mrs Priya J Fernandes

Points discussed and decisions taken in the meeting are as follows:

- **Guest lecture:** date and venue of guest lecture was finalized i.e on 15th June 2018 at 10:30am to 12:30 pm in AV Aid Hall and guest speaker is Fr Dionysius vas. Hence responsibilities of guest lecture were given among committee members. The Master of Ceremony will be Ms Sabeena MTP.
- **Problems :** Problem encountered with first year students was discussed that is harassing the students by one of the external faculty and chairperson discussed that action will be taken regarding the same
- **Any other:** Chairperson asked feedback on mentor mentee hour. Ms Sabeena informed that III B.sc (n) students are meeting their mentors except mentors who are on leave. Mrs Benita Informed that II B.Sc(N) students are escaping the hour and sleeping in the classroom. Action will be taken regarding the same

✓ Meeting adjourned at 4pm

Recorded By Mrs. Priya Fernandes

Mrs Priya Fernandes

Committee chairperson

PRINCIPAL