

FATHER MULLER COLLEGE OF NURSING

(A Unit of Father Muller Charitable Institution)

Father Muller Road, Kankanady, Mangalore - 575 002

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka

Recognized by Indian Nursing Council

Accredited by NAAC with 'A' Grade



PROSPECTUS

2018 - 2019

Admission to

B.Sc. Nursing and P.B. B.Sc. Nursing Course

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FATHER MULLER COLLEGE OF NURSING BOARD OF ADMINISTRATION

Most Rev. Dr Aloysius P. D Souza

- Bishop of Mangalore and
President FMCI

Rev. Fr Richard A. Coelho

- Director, FMCI

Sr Jacintha D Souza

- Principal



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Principal, FMCON

FATHER MULLER COLLEGE OF NURSING

1. HISTORICAL BACKGROUND OF THE INSTITUTION

Father Muller College of Nursing is a unit of Father Muller Charitable Institutions a Registered Society sponsored by the Catholic Diocese of Mangalore, is a Religious Minority Educational Institution established primarily for the benefit of the members of the Christian Community. It is open, like all other Educational Institutions under Catholic auspices, to all persons irrespective of religion, caste or community and is affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore and Recognized by Nursing Council of India.

Father Muller Charitable Institutions (FMCI) had a very humble beginning in the year 1880, when Fr Muller, a German Jesuit missionary started dispensing Homoeopathic medicines to the ailing poor under a banyan tree. Though it was started as a leprosy hospital, as need arose, an Allopathic Hospital was started and the care was extended to all patients suffering from various diseases.

Gradually the tiny mustard seed of Fr Muller's humanitarian service took deep roots and branched out to be a full grown tree. Today it has become a vast health care complex consisting of 1250 beds with all specialists and some of the super-specialities.

The Nursing Department was staffed by a band of dedicated women of the locality for the first few years. Thereafter, the Sisters of Charity associated themselves with the good work of Father Muller Charitable Institutions from 1898 onwards and have been rendering dedicated service since then. With the addition of improved medical and surgical services, professionally trained nursing personnel was a felt need of the hospital, as a response to which a School of Nursing was founded in 1959.

The year 1985 saw the birth of a Homoeopathic Medical College which boosted the morale of FMCI, being the pioneer in Homoeopathy in South India.

In 1987 the College of Nursing came into existence with the Four Year B.Sc. Nursing Degree Course to keep pace with the rapid advancement in Medical and Nursing Sciences. The Post Certificate B.Sc. Nursing Degree Course of two years duration for upgrading those with Diploma in General Nursing and Midwifery was started in 1988.

In 1991 the Institution ventured upon an Institute of Medical

Education and Research with a Post Graduate Programme in Dermatology (M.D., D.V.D. & D.N.B.) while in the year 1993 it was extended to 8 other specialities of medicine, namely: General Medicine, General Surgery, Orthopaedics, Ophthalmology, Obstetrics & Gynecology, Paediatrics, Psychiatry and Anesthesiology.

As a response to the pressing need of the profession for teachers and Nurse leaders as it was keenly felt all over the country, a Post Graduate Degree Programme in Nursing namely M.Sc. Nursing was started in 1992.

The Year 1994 and 1995 added another feather on the cap, when FMCI ventured upon three new University Degree programmes in the paramedical field, namely, the Bachelor of Physiotherapy, Radiography and B.Sc. in Medical Laboratory Technology all under the same roof of the Institute of Medical Education and Research. The year 1996-97 saw the dawn of Post Graduate studies in Hospital Management, and in 1998-1999 Post Graduate degree studies M.D. in Homoeopathic Medicine and M.Sc.in Psycho-Social Rehabilitation. FMCI had a full fledged Medical College in 1999 when it started a MBBS course. Allied health science courses were added in the year 2008.

All the Nursing courses together with the medical and paramedical courses offered by Father Muller Charitable Institutions contribute not only towards the diverse health needs of the local people, but also caters to Quality Patient Care as well as towards preparing Quality Health Care Personnel for the entire country and abroad.

2. Vision and Mission

Vision

Our Vision is to heal and comfort the suffering humanity with compassion and respect, and to be recognized as a global leader in medical education and research.

Mission

To be progressive in providing holistic health care services to all.

To ensure global standards in medical education.

To create and foster centre of excellence for medical research

3. GOAL

Fr Muller's spiritual ideals and ethos reflecting Christian love permeate at all levels of activities of Father Muller Charitable Institutions of which the College of Nursing is a unit. This Institution

with the motto "Heal and Comfort" continues to provide service to all especially to the most needy and the poor, impelled by the Spirit of the Divine Healer.

The College professes the motto "Search... Share... Care...". SEARCH for newer knowledge and newer ways to discover the real needs of human person through research. SHARE this knowledge with others through Nursing Education and develop skills in providing Quality CARE to the clients with a Holistic approach without distinction of caste, colour or social status.

We uphold and instill Respect for Life and Human dignity of a person from conception to death.

4. OBJECTIVES

B.Sc. Nursing Degree Course & PB B.Sc. (N) Degree Course

1. Acquire knowledge of theory and principles of nursing and allied subjects which are involved in the delivery of comprehensive nursing practice.
2. Develop skills in applying scientific principles and knowledge in rendering health services in the hospital and community.
3. Assess the client's needs, plan, implement and evaluate nursing care given.
4. Participate as members of the health team in the promotive, preventive, curative and rehabilitative health care delivery system of the society.
5. Demonstrate leadership qualities and acquire skills in problem solving and decision making at different levels of work and life.
6. Recognize the need for continued learning for their personal and professional development.
7. Practice ethical values in their personal and professional life rendering nursing service in a committed manner with the spirit of Jesus Christ and that of the Founder Fr Muller especially to the deprived of the society.

5. MEDIUM OF INSTRUCTION

The Medium of instruction and Examination shall be in English

6. Courses of Study

- 6.1 B.Sc. Nursing - Four Year Degree Course

6.2 Post Basic B.Sc. Nursing - Two Year Degree Course

7. ALLOCATION OF SEATS

7.1 B.Sc. Nursing - 100 seats

7.2 Post Basic B.Sc. Nursing - 60 seats

8. APPLICATION PROCEDURE FOR ADMISSION

8.1 Application forms are available with the:

Admission Officer

Father Muller College of Nursing

Father Muller Road, Kankanady

Mangalore - 575 002, India.

On payment of Rs. 750/- for B.Sc. (N) & PB B.Sc. (N) by Bank **Demand Draft** drawn in favour of **FATHER MULLER COLLEGE OF NURSING**, made payable in **Mangalore**. Application forms can also be obtained personally at the College of Nursing Admission counter.

8.2 The application form should be completed by the applicant in her/his own handwriting.

8.3 Full name of the candidate as spelt in the SSLC Records should be given in the application form and in all other related forms and correspondence, except those with affidavit for change of name.

8.4 The information given in the application should be correct. False information or suppression of any factual information in the application would lead to disqualification and/or Termination from the programme.

8.5 Application fee once paid **WILL NOT BE REFUNDED**.

8.6 The candidates should possess good health and character and free from physical and mental handicap.

8.7 The candidates for Post Basic Nursing **should not be in the family way during the entire course**.

8.8 Copies of all the certificates enclosed should be attested by the gazette officer. Once submitted, the copies of the certificates will not be returned. **DO NOT SUBMIT ANY ORIGINAL CERTIFICATES** with the application form.

- 8.9 If certificate is in a language other than English, it has to be translated into English and attested by the Principal of the School/ College, last attended.
- 8.10 For all communication please quote your correct full name given on the application form and if you need a reply enclose a self addressed and stamped envelope.
- 8.11 Entrance requirements and eligibility criteria for each course are given in the Prospectus under the detailed description of each course. **The candidate is expected to ascertain her/his eligibility from Rajiv Gandhi University of Health Science before joining the course, if she/he has obtained the qualifying examination certificate from outside Karnataka**
- 8.12 Candidates applying for PB B.Sc. Nursing should produce a copy of the Indian Nursing Council Recognition of the College/ School of Nursing where she/he has completed the qualifying examination.

NOTE:

Candidates called for an interview should bring with them the certificates in original and the letter calling for interview. All the certificates should bear the same name. If any change of name, it should be accompanied by an affidavit to this effect.

9. ELIGIBILITY FOR COURSES

9.1 B.Sc. Nursing Degree Course:

- 9.1.1 The candidates should have completed 17 years on or before 1st August 2017. They should be between 17-25 years of age and unmarried.
- 9.1.2 Minimum educational qualification is a pass in the Pre-University examination of Karnataka Board of Education or its equivalent with Physics, Chemistry, Biology securing 50% of marks & English as optional subject. If belonging to a scheduled caste or a scheduled tribe, should have obtained 40% in PCB subjects of the Qualifying examination.
- 9.1.3 Candidates awaiting II PUC/PDC results are also eligible to apply.
- 9.1.4 Candidates should have passed the qualifying examination in not more than two attempts.

- 9.1.5 The selected candidates should obtain an **Eligibility certificate** from Rajiv Gandhi University of Health Sciences.
- 9.1.6 The duly filled in application form should reach the admission officer together with the following on or before **25th May 2018**.

DO NOT SEND THE ORIGINALS

- i) Attested true copies of the mark list of SSLC and Pre University examinations or its equivalent.
 - ii) Attested copy of Birth Certificate / SSLC Certificate (first page of the SSLC Cumulative Record).
 - iii) Conduct Certificate from the Head of the Institution last attended.
 - iv) One duly attested passport size photograph to be fixed on the application form.
 - v) Medical Fitness Certificate from a registered medical practitioner.
 - vi) One self addressed envelope with Rs. 40/- stamp for speed post.
 - vii) Transfer certificate.
 - viii) Migration certificate from the Board/University.
 - ix) Submit a Identification proof (Voter ID/Pan Card/ Passport/ Driving License/ **Aadhar Card**)
- 9.1.7 In case of illness or any handicap of which the candidate is suffering and which may be a hindrance in carrying out her nursing responsibilities she may be discharged from the course. In case a candidate was treated prior to admission for such a disease Condition and it was not revealed at the time of admission, she also can be discharged from the course.

9.1.8 Admissions are open only for girls.

9.2. ELIGIBILITY FOR POST BASIC B.SC. NURSING DEGREE COURSE

The Post Basic B.Sc. Nursing Degree programme consists of two academic years. Only registered Staff Nurses after a diploma programme in nursing from INC recognized School of Nursing are admitted to this course.

9.2.1 Candidates applying for admission should have passed the Pre University or Higher Secondary or any other examination recognized by the Rajiv Gandhi University for the purpose with science, Arts or Commerce subjects.

- 9.2.2 Have obtained a certificate in General Nursing and Midwifery and registered with the State Nurses Registration Council.
- 9.2.3 The selected candidates should submit an **eligibility certificate (Non Karnataka)** from Rajiv Gandhi University of Health Sciences.
- 9.2.4 Should be a member of TNAI (Trained Nurses Association of India).

DO NOT SEND THE ORIGINALS

- i) SSLC Marks card.
- ii) Certificate in General Nursing and Midwifery & Mark Lists.
- iii) Registration Certificates of General Nursing and Midwifery.
- iv) Certificate of having passed PUC or its equivalent from a recognized University with Science, Arts or Commerce & Mark List.
- v) Medical Fitness Certificate from a registered medical practitioner.
- vi) Character certificate from the Head of the Institution last attended.
- vii) Certificate stating that the nurse has a working knowledge of English.
- viii) One self addressed envelope with Rs. 40/- stamp for speed post.
- ix) One copy of duly attested passport size photograph to be fixed on the application form.
- x) Birth Certificate/SSLC Certificate (first page of the cumulative record)
- xi) Submit a Identification proof (Voter ID/Pan Card/ Passport/ Driving License/ **Adhar Card**)
- xii) They should be below 45 years of age.

Note: Candidates called for interview should bring with them the certificates in original. All certificates should bear the same name. In case of any change of name, it should be accompanied with an affidavit to this effect.

10. SELECTION AND ADMISSION

- 10.1 Father Muller College of Nursing is an Unaided Religious Minority Institution. Hence all admissions are as per as the Religious Minority Institution Status and are governed by the Government of Karnataka / INC norms.
- 10.2 Admission of students to any course will be strictly on the basis of merit. Any recommendation, phone calls or attempts to meet the authorities in connection with the admission will be regarded as a disqualification.
- 10.3 Candidates who meet the requirements are expected to appear for an interview conducted at Father Muller College of Nursing or any other place specified by the Institution. The exact date of which will be intimated.
- 10.4 The students for all the courses are selected on the basis of merit of the candidate in the qualifying examination.
- 10.5 The provisionally selected candidates will be informed by post.
- 10.6 The provisionally selected candidates will have to undergo a medical examination for physical fitness. If any serious defect/illness is detected, they will be declared unfit.
- 10.7 Candidates provisionally selected will be intimated about the fees payable to the Institutions.
- 10.8 Selection intimation letters are to be surrendered to the college office at the time of paying fees.
- 10.9 Admission secured on the basis of false information supplied, shall stand cancelled and the fees forfeited.
- 10.10 All communications with office in connection with the application can be entertained only when the application name is quoted. All communications from the College will be addressed to the mailing address given in the application form, if a self addressed stamped envelope is enclosed.
- 10.11 Selection notification will announce the date of commencement of classes. Candidates remaining absent for three consecutive days without prior permission shall forfeit their admission as well as fees. The selected candidates should confirm the willingness for admission within the date mentioned in the selection notification.
- 10.12 Admission granted is provisional subject to:

- i) The payment of all the fees payable to the Institutions.
 - ii) Submission of eligibility certificate from the Rajiv Gandhi University and admission approval from the University for all the students **The Management is not responsible if any candidate is declared ineligible for the course by the Rajiv Gandhi University of Health Sciences.**
 - iii) Submission of all certificates and testimonials in original as per requirement.
 - iv) Medical examination clearance.
 - v) No certificates will be issued until 'No Dues' are cleared.
- 10.13 Those who are selected should obtain eligibility Certificate from Rajiv Gandhi University of Health Sciences Karnataka, Bangalore and submit the same along with original certificates on admission to the college office.

11. FACILITIES AVAILABLE

- 11.1 Nursing Practice:** The entire hospital complex of Father Muller Institutions with all its various specialities having a bed strength of 1250 is made available to the students for clinical experience.
- 11.2 A well developed **Community Health Department** with urban & rural community centers with various developmental activities planned and executed scientifically are at the disposal of students for practical community health nursing experience.
- 11.3 Extensive **Library Service** together with systematic use of audiovisual aids, e-library is available to help the students in their learning process. They shall follow all the rules of the library.
- 11.4 International standard simulation and skill lab for developing advanced skills.
- 11.5 Individualized attention right through the programme will be provided.
- 11.6 Religious Activities:** Students are encouraged to avail themselves of the opportunities provided to pray realizing that it is from the Divine Physician that they draw the healing touch to be imparted in turn to their patients.
- 11.7 Extra Curricular Activities:** In view of the main aim of education as the total development of the person, a number of opportunities are provided for the students to develop their skills and talents at various levels, through membership to the

Student and Trained Nurses Associations and participation at local, state and national conferences and scientific exhibitions which promote leadership potentialities in the students. Besides these, opportunities to develop talents in music, dance, indoor and outdoor games and sports also are provided.

11.8 Health Services: On admission every student will undergo a Medical Examination. An Annual check-up will be done for all the UG students. Medical care will be given to all the students in case of illness, at Father Muller Hospital as per the student health scheme, the details of which are given in the student handbook.

11.9 During the course, a high standard of health has to be maintained. In case of any illness as that of epilepsy, heart diseases and major health deviations detected after admission, the student may be asked to discontinue the course.

11.10 Hostel: Stay in the hostel is encouraged to meet the requirements of the course both academic and clinical. During the stay in the hostel, the student will strictly adhere to the Hostel Rules. Every student who wishes to get admitted to the College Hostel, should make an application at the beginning of academic year in the prescribed application form available at the college office. Admission made to the hostel is for only one academic year. For re-admission, every student has to submit a fresh application.

Students who are married, those who get married during the course and those who are in the family way are not eligible for hostel accommodation since there is no provision for single room accommodation in the College of Nursing hostel. They are expected to make their own arrangements for accommodation.

11.11 Mess: All the students of the hostel shall be required to join the mess. Booklet on rules regarding Hostel and Mess is available at the office.

11.12 Telephone Calls: The College does not entertain direct telephone calls to the students during working hours. Any message should be passed on through the Principal/Vice Principal / Office.

11.13 Kannada Class: Provision is made for Non-Karnataka students

to learn Kannada which is a syllabus requirement and is essential to facilitate communication with the patients during clinical experience.

11.14 Vacation: Vacations are planned according to the RGUHS rules. If the students are unable to return on time due to illness, the Principal should be intimated immediately by telephone/e-mail followed by a written explanation. On return, they should submit a medical certificate issued by a registered medical practitioner stating full particulars of their illness and treatment. Normally, no other leave will be granted except the planned vacation. Students are not granted leave for social events in the family. In case a student absents herself from duty/class for any reasons and the Principal is not satisfied with the explanation regarding her/his absence, the student will be asked to make up for the number of days she/he was absent at the rate of 3 days for a day of absence, as approved by the Principal, ***Those not having at least 80% of attendance for theory and 100% attendance for clinicals in any subject will not be permitted to appear for examination.***

11.15 Academic Progress and Clinical Evaluation: All Students are expected to maintain a high academic and clinical standard of performance throughout the programme. To this effect regular written and practical sessional examinations will be conducted. Consistent standards of excellence are expected at all times. Students who do not show any progress or who fail repeatedly will not be allowed to appear for examination / continue the course.

11.16 Internal Assessment: Internal assessment in each subject is carried out at prescribed times as per the weightage of the total university marks. ***Passing in the Internal assessment is the pre-requisite to appearing for the University examination.***

11.17 Examination: The students will appear for theory and practical examination of the Rajiv Gandhi University at the end of every academic year as prescribed. A mid-term examination and two sessional examinations will be conducted every year by the college. Examination fee, as determined by the University, should be paid by the students.

11.18 Educational Field Visit: During the course of studies the students will be sent for educational field visit extending

over a period of 10 -15 days or more. Expenses will be borne by the students.

11.19 Withdrawal from the Course: As a Matter of Policy, Students are not relieved during the course of study. However, if any student after admission to the course decides to withdraw voluntarily from the college at any time before completing the course she/he shall communicate her/his decision to the Management in writing along with a letter from her/his parents in support of her/his decision. A student who fulfils these formalities and who is permitted to withdraw from the course is required to pay the fees for the remaining period of the course and a penalty amounting to Rs. 25,000/- However, fees already paid will not be refunded.

11.20 Scholarship: The students who are found academically deserving and economically backward will be considered for special assistance by the Management. Students who receive the assistance should execute a separate Service Bond which will be drawn up by the Management.

11.21 Graduation: On successful completion of the B.Sc. Nursing programme, the graduates are awarded the B.Sc. Nursing degree during the University convocation. Transcript, original certificates and course completion certificates are given only when the graduates meet all the course requirements of the college. The graduates are expected to register themselves with the Karnataka Nursing Council and also enroll as members of TNAI. Following the successful completion of the programme, the Graduates will have Graduation ceremony in the Institution. No student who has failed in the final exams will be allowed for graduation march. Applicants/Parents/Guardians are informed that it will not be possible to enter into correspondence with them in connection with the various provisions in the prospectus. It is also not possible to grant them an interview in this connection. All decisions or actions taken by the Management are final and not subject to review.

12. GENERAL DISCIPLINE

Nursing Profession, which demands altruistic service from its members, exacts self discipline at a personal level and general discipline in the campus. Therefore:

12.1 Regular attendance as well as punctuality is expected from the students at lectures, demonstrations, practicals, field work

and other such academic exercise as well as experiences. They are required to attend allotted working periods in each of the prescribed subjects.

- 12.2 Students should wear the prescribed complete uniform for duty.
- 12.3 A sense of decorum and discipline is expected to every student in the college, hospital as well as in the entire campus. **Ragging is strictly prohibited.** They shall not indulge either individually or collectively, in any form of activity that will bring down the good name of the Institution / Nursing profession. No person who is a student in a educational institution including an institution under the direct management of the University or of the Central Government shall commit ragging. Any person who contravenes subsection shall, on conviction, be punished with imprisonment for a term which may extend to one year with fine which may extend to rupees two lakh or with both (RGU code of rules on Anti-Ragging).
- 12.4 Students will strive at all costs to be loyal to the Ethos of the Institution and to promote its image and status by a humane, ethical and professional code of conduct. Failure to follow these and such other regulations will necessitate the management to take disciplinary action as deemed fit.

13. FEES

- 13.1 The fees will be charged based on the expenses incurred on education and other facilities offered. Students are expected to meet the expenses.
- 13.2 Fees are payable as per the approved rates prescribed from time to time. Fees are liable to be change every year. Revision will be made applicable to all.

COLLEGE OF NURSING ANTHEM

*We seek to grow in benign ministry
At this institute of renowned history,
Stirred by Augustus Muller's great bequest
To give of our nurturing best.
We strive to always be gentle and kind,
God's work to do among sick humankind
Pain to relieve, discomfort mitigate
To wellness rehabilitate.*

Chorus

*Onward we go, ignited with zeal
To succor the sick, to comfort and heal;
And ever serve with cheerful smile,
Care, share and dare the challenging while.*

*Nightingale's cap reassures in distress
A symbol to soothe when afflictions oppress;
Tender yet competent- that's how to blend
Our manner on those whom we tend.
We aim to build up a most treasured wealth
Of people enjoying their vigor and health,
Life's priceless value to firmly uphold:
Our mission in letters of gold.*
