



FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

(A Unit of Father Muller Charitable Institutions)

IQAC Core member meeting report

The core members of IQAC met together on 4.09.2014 at 10:45am in the syndicate hall of Father Muller College Of Nursing.

Members Present

Sr. Winnifred D' Souza
Mrs. Victoria D'Almeida
Prof. Chanu Bhattacharya
Prof. Irene Alvares
Prof. Agnes E J
Prof. Leena K C
Prof. Savitha Pramilda Cutinho
Mrs. Bridget D'Silva
Mrs. Shiji P J
Sr. Deepa Peter
Ms. Josvita Sandra Fernandes

Members absent

Mrs. Malarvizhi M

Agenda

1. *Modification of action plan*
2. *Stating the future goals*

The IQAC core members modified the action plan based on the suggestions given by the IQAC members. Each action plan was discussed in detail on which modification were made and contributed new ideas for quality enhancement by the members.

The recommendations written in the peer team report for quality enhancement of the institution were read out by the IQAC Coordinator. The members discussed on those recommendations. The action plan and future goals were modified based on the recommendations.

ACTION PLAN 2014-2015

Sl No	Plan	Committee/ Teacher responsible	Time Plan	Beneficiaries
1.	Course orientation for B. Sc (N) PB B. Sc (N) and M. Sc (N)	Class Coordinators & Curriculum Committee	16 th September 2014	Students, Teachers, stake holders & community
2.	To Introduce Two new add on courses	Curriculum & Research Committee	September 2014	Students
3.	Observation of health days and celebration of national days as per the action plan developed by the departments for the year 2014-15	HOD of the department	September 2014 - August 2015	Students/ Teachers/ community
4.	Enhancement of quality circles from Four To Eight	IQAC coordinator	September 2014 – August 2015	Students/ Teachers/ Stake holders & community
5.	Contribution to environmental awareness i. Reduction of paper usage ii. Green Audit iii. Walkathon on Bio-Eco friendly	Innovative & Best Practice Committee	September 2014- April 2015	Students, Teachers & Institution
6.	Workshop/ conferences/seminars planned by the various departments. Workshops -2 Seminar -1 Conferences -6 ▪ International -1 ▪ National -5	HOD of the Department	October 2014 - June 2015	Students, Teachers, stake holders & community
7.	Steps to initiate 'Cells' on ▪ Equal Opportunity ▪ Red Cross ▪ CNE (Continuing Nursing Education) ▪ Academic Integrity	Governance & Leadership Committee and Research Committee	October 2014	Students, Teachers, & community

8.	To revise edit and develop feedback forms <ul style="list-style-type: none"> ▪ Online feedback - 3 (Alumni, Students, Parents) ▪ Manual feedback -5 (Employer, Peer, Guide, Patient, Community) 	Curriculum Committee	November 2014	Students, Faculty & Management
9.	Organization of NAAC Sponsored Sate level seminar on 'Enhancement and sustenance of internal quality assurance system'	IQAC Coordinator and IQAC Core members	December 2014	Teachers
10.	Lamp lighting Ceremony	FON Department	19 th December 2014	Students, Teachers, community and stake holders
11.	Inter departmental collaboration in teaching	HOD of the department	September 2014 to August 2015	Students
12.	Formulation of Quality Policy for Academic Excellence	IQAC Core Members	December 30 th 2014	Faculty & Student
13.	Faculty deliberation on current trends in Midwifery and practice by international Midwife	OBG Nursing Department	January 2015	Midwives
14.	Four- Outreach Radio program One –Poster competition (Regional)	Medical –Surgical Nursing and Community Health Nursing	October 2014 to July 2015	Community
15.	Integrate current GOI guidelines in teaching learning process	Subject coordinators	September 2014 to August 2015	Students
16.	Internal first Audit	IQAC Core members	February 2015	Institution
17.	Internal Second Audit	IQAC Core Members	July 2015	Institution

The ideas contributed by the members are as follows:

- To implement GOI guidelines.
- HOD will discuss the GOI guidelines with the respective faculty members and incorporate them in the teaching learning process.
Eg: SBA module in OBG nursing
IMNCI in pediatrics
- To introduce bridge courses in the following year
- The curriculum committee will implement the course introduced by the departments.
- Mrs. Leena. K. C said “Any course need to be brought to the notice of the curriculum committee and they will evaluate and finalize”.
- The quality circle objectives and functions will be displayed by the IQAC coordinator shortly.
- The CNE cell is renamed as ‘**Staff Development Cell**’.
- The guidelines need to be prepared for the conferences to name them as International, National, State, Regional.
- The members put forward the opinion of organizing **Staff Development Program** on Saturday afternoon.
- The departments that are planning the CNE must inform the Staff Development Cell and implement through the cell.
- The members expressed their understanding on Equal opportunity and finally concluded with the decision that a deliberation on Equal Opportunity could be organized.
- Prof. Chanu Bhattacharya thanked the principal for making an effort to have a separate MSIG system in the name of Father Muller College of Nursing.
- Peer evaluation is must and the form need to be modified.
- The theme including topics of Seminar by IQAC will be discussed in the IQAC core member meeting.

The future goals of the IQAC stated by the members are: –

- i. To increase the number of scientific publications and quality research by the faculty in comparison to the past years.
- ii. To promote consultancy by the faculty within and outside the state.
- iii. To depute the faculty to undergo short term trainings in the nutrition and neonatal nursing.
- iv. To enhance the outreach programs with respect to preventive and promotive health in rural areas.
- v. To encourage the faculty to enroll for the Ph. D program.

The meeting adjourned at 4.20pm with the conclusion that meeting report will be mailed to the members. The members will make the corrections highlighted in red colour and will mail to the IQAC.

Sudhakar
IQAC Chair person

[Signature]
IQAC Coordinator

[Signature]
IQAC Secretary

05/09/2014