

FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

(A Unit of Father Muller Charitable Institutions)

IQAC Core member meeting report

Venue: Syndicate Hall

Date and time: 07.01.2015 @ 3.30pm

Members present

Prof. Victoria D'Almeida

Prof. Irene Alvares

Prof. Savitha Pramilda Cutinho

Prof. Agnes E J

Prof. Leena K C

Mrs. Malarvizhi M

Mrs. Bridget D'Silva

Mrs. Shiji P J

Sr. Deepa Peter

Members absent

Sr. Winnifred D' Souza

Prof. Chanu Bhattacharya

Ms. Josvita Sandra Fernandes

Agenda

1. IQAC programmes
2. Criterion audit feedback
3. Soft skill: topics Selection
4. Quality policy
5. Departmental audit date
6. Administration posting

IQAC core meeting started at 3.45pm in the Syndicate Hall. IQAC coordinator read aloud the last meeting report and welcomes the members with New Year wishes. The agenda wise discussion took place.

1. IQAC programmes:

Coordinator described the planned IQAC programmes of the Academic year 2014-15. She requested the members to give their opinion on Resource Persons. Prof. Leena suggested to substitute Dr. Elsa with Dr. Ramesh Bhat or Dr. Annice George (Dean Manipal College of Nursing) for the series of talk on Research Publication. Mrs. Bridget suggested Dr. Arunachalam name for the same talk. Finally the members decided the three speakers as Dr. Baliga, Dr. Ramesh Bhat and Dr. Asha P Shetty. The members had fruitful discussion on IQAC programmes in relation to its duration, time, date and resource person.

2. Criterion audit feedback:

Coordinator explained to the members on the process and status of the audit. As the auditing is incomplete the feedback was unable to discuss.

3. Soft Skill: topics selection

Prof. Savitha read aloud the topics written by the faculty, the most opted topic is '**Self awareness and Interpersonal Relationships**'. The core members decided on the topic opted by the faculty (need based) and also suggested to have additional topic on '**workshop on Teacher Effectiveness**'.

4. Quality policy :

The coordinator said that she will edit and update the policies and present before the members following which will be forward to Dr. Aloysius

5. Departmental audit date :

The members decided to have the Departmental Audit from February 23th to 28th 2015.

6. Administration posting:

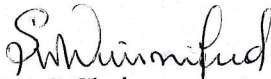
Mrs. Shiji explained the difficulties in organizing administration posting due to the inconvenience caused by the students. The members decided to continue the discussion in the HOD meeting as principal was absent for the meeting.


Coordinator informed the members regarding the GOI guidelines in teaching learning. Prof. Leena suggested having an old syllabus one Column and incooperate GOI guidelines in parallel to the topics in another column. The received documents on GOI guidelines will be submitted to the curriculum committee.

The meeting adjourned at 4.45pm.

On 8th January 2015, at 9.00am Prof. Leena, chairperson of the curriculum committee presented the Addon course syllabus of 'Biomedical waste and Infection control' and manual feedback forms prepared by the curriculum committee members. The members accepted the feedback forms. A very depth discussion took place on regard to the topics in the 'BMW and infection control course' finally chairperson decided to consult the experts of the field and revise the syllabus.

These meeting adjourned at 10.30am.


IQAC Chair person


IQAC Coordinator

12.01.2015