FATHER MULLER COLLEGE OF NURSING

Affiliated to Rajiv Gandhi University of health Sciences, Karnataka, Bangalore

(A Unit if Father Muller Charitable Institutions)

IQAC Core member meeting report

Venue: Syndicate Hall

Date and time: 08.05.2015 @ 9am

Members present

Sr. Winnifred D' Souza

Prof. Victoria D'Almeida

Prof. Chanu Bhattacharya

Prof. Irene Alvares

Prof. Agnes E J

Prof. Leena K C

Prof. Savitha Pramilda Cutinho

Mrs. Malarvizhi M

Mrs. Bridget D'Silva

Sr. Deepa Peter

Members absent

Mrs. Shiji P J

Agenda

1. Mentor-Mentee System
2. Result Analysis
3. Record Books (Anatomy, Microbiology and Biochemistry) for the first year students
4. SNA week celebration
5. Entrance exam for BSc., PBBSc., and MSc. Nursing courses
6. Action plan review

The IQAC core committee meeting started at 9am with the above mentioned agenda of the sitting. The coordinator read the previous meeting report. Prof Chanu said that report is not written correctly, report must specify the names of the members giving the suggestions. The principal requested to brief on the completion of the task decided in the last meeting. The coordinator gave an explanation that principal will submit the document on faculty post and administrative post sanctioned and actual to the IQAC. The remaining task were carried out and dissolved on its own. The few faculties of the college have resigned, so the coordinator requested the members to suggest the names of the faculty in their place. The collective suggestion was for the mentor mentee Sr. Deepa, professor from CHN department, Ms. Sonia D'Souza, CHN department as a counselor, Ms. Reena, OBG department in the place of Mrs.

Sindhu Sebastein for the counseling committee. The IQAC core committee member, Mrs. Malarvizhi M will be replaced by Ms. Seema chuavan.

The discussion on student's results took place, members placed their views, finally decided that the curriculum committee and evaluation committee will plan and draw some actions for the better results in the year 2015-16. The chair persons of the committees will communicate to the principal and principal will notify the plan to the faculty.

As Prof Chanu Bhattacharya observed the deficiency of the record books during the audit, as per the syllabus requirement, the decision was taken that the students of first year BSc. Nursing will maintain the record books for Anatomy, Microbiology and Biochemistry subjects. Sr. Deepa said that it has already implemented after the audit for the anatomy subject and other subjects will be initiated in this academic year. Prof Chanu Bhattacharya suggested that student must have their own text for all the subjects including non nursing subjects.

The coordinator raised the issue on disintegration of SNA celebration of staff and students. The principal shared the opinions and views of the students on conducting faculty games and lunch. The members discussed on the improvement of morale of the students. Finally the discussion ended with the opinion that senior faculty will be appointed as the SNA advisor in the future.

The members collectively agreed and decided to hold entrance exam for the undergraduates and post graduates in the coming academic year to enhance the standard and quality of the college.

The action plan was reviewed; there are few activities yet to be complete by the departments. The coordinator informed the members regarding the forth coming IQAC activity of this month. She asked the opinion of the members regarding the bounding of the departmental report and criteria report.

The discussion onxXeroxing of evaluation forms was held. In order to reduce the xerox papers, be bio-ecofriendly, members agreed to upload evaluation forms in the MIS system after reducing the items of the forms by the evaluation and curriculum committee. Prof Agnes suggested that to save paper, the question paper for the sessional exam will be dictated or displayed through LCD. The members had difference of opinions, finally the members agreed to dictate the question paper. The students will write the questions in the answer scripts. The meeting adjourned at 11.00am.

Signature of the Coordinator

15/5/15

Signature of the chairperson