

# FATHER MULLER COLLEGE OF NURSING

(A Unit of Father Muller Charitable Institutions)

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

**Minutes of the IQAC meeting held on 05.07.2018 at 02.30 pm in Syndicate Hall of Father Muller College of Nursing**


**Members Present:**

Sl No	Name of members	Position	Sl No	Name	Position
1.	Sr. Jacintha D Souza	Chairperson	8	Mrs Jasmine Saritha Vas	Member
2.	Prof. Agnes E J	Coordinator	9	Mrs Pramila D'Souza	Member
3.	Prof. Victoria D'Almeida	Member	10	Mrs Binsha Papachan	Member
4.	Prof. Irene Alvares	Member	11	Sr. Deepa Peter	Member
5.	Dr Devina Rodrigues	Member	12	Mrs Sonia D'Souza	Member
6.	Ms. Seema S Chavan	Member	13	Ms Jubee Joseph	Secretary
7.	Mrs. Shiji P J	Member			

**Agenda:**

1. Review of previous meeting.
  2. Action taken report for the IQAC meeting on 8<sup>th</sup> June 2018.
  3. Orientation to new AQAR format.
  4. Plan for conducting External Audit and the final IQAC meeting.
- 1. Review previous meeting:** The Minutes of the meeting held on 8<sup>th</sup> June 2018 was placed before the committee and approved.
  - 2. Action taken report for the IQAC meeting on 8<sup>th</sup> June 2018**
    - The audit reports were sent to the chairpersons of committees/HODs and the chairpersons/HODs discussed the same with faculty for doing the needful.
    - Session on 'Emotional Intelligence' was conducted for students on 7<sup>th</sup> July 2018.
    - The Swiss team (one faculty and four students) arrived on 10<sup>th</sup> June 2018 with regard to the yearly project, and faculty of MHN dept coordinated the project.
    - The new schedule of add on/value added courses will be initiated from next academic year.
  - 3. Orientation to new AQAR format:** The coordinator displayed the new AQAR format and oriented the same to the members. The new format will be used for the AQAR submission of 2018-19. The Student Satisfaction Survey will be conducted at the end of academic year under Teaching, Learning and Evaluation Committee.
  - 4. Plan for conducting External Audit and the final IQAC meeting :** As per the discussion with the members of committee, dates were scheduled as follows:
    - 1<sup>st</sup> September 2018 – External audit
    - 10<sup>th</sup> or 11<sup>th</sup> September 2018 – Final IQAC meeting.

The meeting adjourned at 4.00pm.

  
IQAC Coordinator  
Prof. Agnes E J