

# FATHER MULLER COLLEGE OF NURSING

(A Unit of Father Muller Charitable Institutions)

NAAC 'A' Grade

Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka, Bangalore

Minutes of the IQAC meeting held on 17.11.2017 at 02.30pm in Syndicate Hall of Father Muller College of Nursing

## Members Present:

SI No	Name of members	Position	SI No	Name	Position
1.	Sr. Jacintha D Souza	Chairperson	9.	Mrs Binsha pappachan	Member
2.	Prof. Agnes E J	Coordinator	10.	Sr. Deepa Peter	Member
3.	Prof. Irene Alvares	Member	11.	Mrs Pramila D'Souza	Member
4.	Dr Devina Rodrigues	Member	12.	Mrs Preethi Fernandes	Secretary
5.	Mrs Bridget D'Silva	Member	13.	Mrs John Neeta	Asst Coordinator
6.	Ms. Seema S Chavan	Member	<b>Members Absent:</b> 1. Prof Victoria D Almeida 2. Mrs Sonia D'Souza		
7.	Mrs. Shiji P J	Member			
8.	Mrs Jasmine Sarita Vas	Member			

## Agenda:

1. Review of previous meeting.
2. Action taken report for the IQAC meeting on 4<sup>th</sup> October 2017.
3. IQAC Action Plan and budget.
4. Reallocation of the responsibilities of chairpersons of the committees.

### 1. Review of previous meeting

The Minutes of the meeting held on 4<sup>th</sup> October 2017 was placed before the committee and approved.

### 2. Action taken report for the IQAC meeting on 4<sup>th</sup> October 2017

- Consent was obtained from Dr Harsha, Dr Flossy and Dr Neetha for being the new members of IQAC (as members from local societies and Alumni).
- 'Health Expo on Nutrition' was suggested by Sr Deepa Peter, chairperson SSPC for exhibition.
- Members' list for various committees were updated.
- Suggestions regarding syllabus revision were mailed to INC.

### 3. IQAC action plan and budget

The IQAC goals and action plan of the academic year 2017-18 were presented by the coordinator. The chairperson suggested preparing list of Health days according to Department.

#### **IQAC Budget**

The tentative budget of IQAC 2017 -18 was presented by the coordinator.

### 4. Reallocation of the responsibilities of chairperson of the committees

Responsibility	Existing	New
Research and extension committee	Prof Victoria D Almeida	Dr Devina E Rodrigues
Teaching, Learning and Evaluation Committee	Mrs Bridget D Silva	Mrs Pramila D Souza

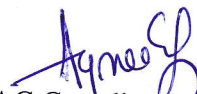
### Miscellaneous

- Decided to organize 'Health expo on Nutrition' on November 2018.
- Sr Jacintha D' Souza, Chairperson suggested to conduct session on Innovative teaching learning techniques by the experts from Manipal Education cell.

The coordinator suggested following points to implement:

- Add on courses should be entered in the transcript.
- Practical hours of add on courses should be mentioned in timetable.
- Provision for the advance learners to attend workshop or conferences with sponsorship.

Meeting adjourned at 4.15pm

  
IQAC Coordinator  
Prof. Agnes E J  
22/11/2017